Supplier/Service Provider (Profile) & Application Form:

Instruction: individual potential consultant/translator/interpreter/designer will fill Section 1 from Sl no 1-3, 7,10-13. Information in * mandatory field must be provided by the individual/firm.

Section 1

Sl No	**Requirement**	**Applied For**
1.	Name of Company/Individual*	
2.	Company/Individual Address*	
3.	Phone number*	
4.	Email	
5.	Company Website (if applicable)	
6.	Owner details. (company only)*	Name: Title: Phone Number: Email:
7.	Day to day contact * (Phone number and email must be valid)	Name: Title: Phone Number: Email:
8.	Trade license No (company only) *	
9.	BIN Certificate No (company only) *	
10.	TIN Certificate No*	
11.	Bank details *	Account name: Account no. Bank name: Branch Name:

		Routing no.:
12.	**Applied/Interested category: *** Please write from list of categories given in Expression of Interest (Supplier Enlistment) document.	1. 2. 3.
13.	**Apply for: (Location) *** (please specify the location which you are applying for)	Please tick (√) the following □ All over Bangladesh/ □ Specific Division/ □ District Specify District:

Section 2
List below up to ten of your main Goods/Services offered:

Sl no	Description	Quality Standard (imported/locally manufactured or ISO certified or any relevant information)	Comments
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Section 3

Relevant Experience:

(Please list any recent contracts/PO which International NGO/Aid and/or UN organisations/others)

Sl No	**Organisation name:**	**Contract/PO Value:**	**Year:**	**Goods/Services Supplied:**	**Reference** (Name, designation, phone no, email)
1.					
2.					
3.					

Section 4

01	Any disqualification, debarment or restriction to participate in a RFQ/tender, by Bangladesh Public Procurement Authority or by relevant laws in Bangladesh	□ Yes □ No If Yes, specificity the reason
02	Able to supply goods/service in credit	□ Yes □ No
03	Can you or your company provide a VAT 6.3 form along with the bill?	□ Yes □ No
04	Can you or your company provide quotation including Tac & VAT?	□ Yes □ No
05	Any other information which you would like to highlight for consideration of your enlistment	

Please include all necessary document as per Expression of interest (EOI) (Supplier/Service Provider Enlistment) document.

All potential suppliers and service providers must comply with BLAST's Policies, Standard Terms and Conditions, a copy of which is attached to this application form.

Name _____

Job Title _____

Signature _____

Date _____

(Please validate application form with 'supplier company stamp if appliable')

Enlistment Application Submission Letter

Ref No:_____ ***Date:*** *dd/mm/yyyy*

To,
Deputy Director,
HR and Administration
Bangladesh Legal Aid and Service Trust,
4th Floor YMCA Development Center,
Kakrile-1000, Dhaka.

I/We declare that, I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh, NGO, INGO or any other organisation on charges of engaging in corrupt, fraudulent, collusive or coercive, practices and money laundering and any terrorism related activities. I/We also declare that, I/we have no 'Conflict of Interest' with BLAST's employees and any other affiliates for this enlistment.

I/We am/are not submitting more than one Application in this enlistment/ renewal of enlistment process in my/our own name or other name or in different names.

I/We have examined and have no reservations to the Document issued by you.

I/We certify that to the best of my/our knowledge, the information provided by me/us is correct and true.

I/We understand that if any of the particulars and statements provided above is proven to be incorrect and false, my/our enlistment shall be liable to cancellation.

I/We understand that you reserve the right to reject all the Applications or annul the enlistment proceedings without incurring any liability to Applicant.

Seal & Signature of the Applicant
Name:
Designation: